## MINUTES CULTS PRIMARY SCHOOL PARENT COUNCIL MEETING

Wednesday 3 MAY 2023 7- 8:30 pm

## **Held at Cults Primary School**

## Attendees:

Chair: Shona Close

Minute-Taker: Shona Harvey Secretary: Marta Mackenzie Treasurer: Cammy Bruce

Other in-person attendees: Lala Gandilova (P5 parent); Alana Lannagan (P6, 5 and nursery); Isla Bruce

(P1); Chamanthi Wijemanne (P7 parent).

Online attendees: Can be accesses via Teams log.

Cults Primary Staff Members: Morven McKay, Stephanie Sharp, Gayle Allan

Agenda item	Updates and discussions	Action(s) and Responsible Person(s)
Welcome	Chair Shona Close welcomed all attendees to the meeting and set	N/A
	out the agenda.	
Morven	<ul><li>End of year progress reports and parent consultations.</li></ul>	Morven McKay to share Head
McKay:	Parent Teacher Reports issued this week. Appointments	Teacher Report to link to in these
	for parent-teacher meetings available to book now and	minutes.
Head Teacher Report	lots of meetings have already been booked.	
	<ul> <li>Learning Journeys. We are struggling to gather feedback</li> </ul>	
	from parents and carers across some year groups. As a	
	staff team we feel something isn't working and we have	
	outgrown the current format. Levels of engagement	
	need to engage and grow. We are looking for ideas.	
	Some discussion around paper book and digital format	
	the digital format is the right format, however we may	
	need a little 'how to' document. The learners are losing	
	out on four sets of feedback each year.	
	<ul> <li>Open Day. Feedback from parents is positive.</li> </ul>	
	<ul> <li>HWB Workshop – Connected and compassionate</li> </ul>	Steph Sharp
	classroom. Only 18 out of 752 not a big uptake.	
	Feedback was positive from the small amount of data that	
	was gathered. Some resources were shared and are	
	available to the entire community. Workshop will be	
	repeated, hopefully in person, in August-September. Pdf	

	<ul> <li>of google slides were shared via email from school office. Discussion about practice of mindfulness in school.</li> <li>Quality Assurance Visit May 2023. This is new. Have observed half of our school in December 2022 and next visit is 24<sup>th</sup> May 2023 to observed other half of staff team. Both sets of feedback are reviewed and overall grading of the school is assessed.</li> <li>Session Planning 2023-2024. All P1 and in zone applications are out. As of tomorrow (04/05/2023) we have 753 pupils. We have internal waiting lists. Anyone not in zone it is s straight refusal. 22 classes and nursery. We are capped at 22 classes. Discussion around composite classes, which are smaller. Cults Primary largest primary school in Aberdeen by over 200. Alternatives if on waiting list include neighbouring school e.g. Milltimber, Airyhall, Peterculter.</li> </ul>	
Shona Close Winter Weather Plan.	<ul> <li>PTA kindly donated shovels and paid for a gentleman called Scott Telford to grit the paths etc. Meeting arranged with Scott Telford and Morven McKay to discuss which areas need to be gritted so</li> <li>that children can get out to play at breaks and that paths etc are safe.</li> <li>Some money to buy some more shovels.</li> <li>Class WhatsApp messages to go out on occasion to mobilise parents and carers to assist.</li> <li>1 tonne grit bags – discussion how it will be stored safely fo the school's own use.</li> </ul>	Proposal for funds for shovels and for Scott Telford's services.  The amount of money that we will need will be brought to the next meeting.
Vision, Values & Aim	<ul> <li>Visual concept designed – based on idea of building blocks</li> <li>Colours taken from school badge.</li> <li>Learners to demonstrate in their behaviours.</li> <li>Discussion around additional resources e.g. stickers, badges, window stickers, personalised carpet outside Miss McKay's office; ELC building blocks etc. Lots of opportunities to take this to the next level.</li> </ul>	Proposal to liaise with Parent Council to sue some funds to have these professionally printed e.g. vinyls on windows and doors, door mats etc so that they are visual around the building.  Parent Council to report back at next meeting.
SCAMPS closure.  Private before and after school club childcare.	<ul> <li>Before and after school clubs.</li> <li>Private childcare.</li> <li>Brett Marshall and Shona have communicated in regard to SCAMPS closure. There was someone that was going to look into the continuation of SCAMPS.</li> </ul>	Parents to email Shona Close at Parent Council with any ideas.  Shona and Brett to work together to share resources.

Video explaining what Parent	<ul> <li>Parent Council to encourage those parents affected by closure of SCAMPS to get together to propose a voice to Marie Bolton.</li> <li>Brett Marshall – discussion that we've tried collaborative pressure. Trying to sort this out before start of new year August 2023. Responses from Council Officers are dismissive and unhelpful.</li> <li>Some conflicting reports around increasing spaces from 64 to 80. Some parents are taking this into their own hands and setting up their own after school club companies.</li> <li>Video shared. Video to make people more aware and encourage them to join in – in person or remotely.</li> </ul>	Marta Mackenzie  Parents Council to propose that we
Council do.		share it on WhatsApp class groups and for it to be Tweeted.
School Lunches	<ul> <li>School Lunch Menti Survey Results         <ul> <li>https://schoolmealsinthecity.mysaffronportal.com</li> </ul> </li> <li>Over 150 comments.</li> <li>Shona Close provided read-out of feedback from catering menu and feedback from Becky Patterson Quarryhill Parent Council.</li> <li>healthy-eating-schooHWB Procedures and Combined AC School Is.pdf Guidance Food and N Meal Concerns.xlsx</li> </ul>	Marta Mackenzie  Morven McKay to check on Halal menu offering.  Does anyone wish to set up a Steering Group to discuss catering issues with Aberdeen City Council Catering Services.
Foodbank Donations	<ul> <li>Thanks for everyone's contributions.</li> <li>Somebody Cares received our donations and distributed as they saw fit.</li> <li>Our school's contribution in page 16 of MBC News</li> </ul>	Marta Mackenzie  Page 16 of MBC News to be Tweeted.
Parent Council 2023 Activities	<ul> <li>Snacks Bank.</li> <li>The school does provide some alternatives. We would like to help stock the snacks cupboard.</li> <li>Contributions greatly appreciated.</li> <li>Snacks are healthy and children checked for allergies.</li> </ul>	Marta Mackenzie  Going forward Parent Council to buy a selection of snacks to restock the cupboard.  Shona to email list of snacks.
Parent Buddies	<ul> <li>18-20 established parents who would be willing to come forward to offer information about the school and/or local community.</li> <li>Parent-Buddy Pack including info like football teams, Cubs, Scouts, Running Club etc.</li> <li>Katie Hulme has provided a lot of useful info and email addresses for the Parent-Buddy Pack – if anyone has any info they think would be useful, please email it to Shona.</li> </ul>	Shona Close  Call for anyone with any ideas for Parent-Buddy Pack for new parents to be provided to Shona Close.
Steering Group for Working parties.	<ul> <li>Looking for 6-8 people to help look at which workshops that you would like e.g. like the HWB workshop e.g.</li> </ul>	Shona Close

	parenting workshop, homework workshop, how to do chimney sums workshop, racism workshop etc  The objectives of the workshops is to help us as parents and to help the children.  We put out a survey asking people what they were looking for and the top result was health and well-being but then only 18 out of 752 attended.  Not always about the school delivering; we can get external providers in but we need to be certain that there is a demand and people will attend.	Call for anyone with any ideas for workshops to be provided to Shona Close.
AOB	<ul><li>New Treasurer in seat.</li><li>Cammy Bruce.</li></ul>	Cammy Bruce and Shona Close.
Treasurer	<ul> <li>£978 for walking bus</li> <li>Current balance (at 3<sup>rd</sup> May 2023) is £3015</li> </ul>	
Walking Bus	<ul> <li>Parent Council Funding comes from Aberdeen City Council.</li> <li>Walking Bus seems to be coming to a natural end however if anyone wishes to discuss in more detail contact Shona Close.</li> </ul>	