

**Risk Assessment (COVID – Primary and Secondary Schools)**

<b>Line Manager name: Morven McKay Head Teacher</b>		<b>Line Manager signature:</b> <i>Morven McKay</i>	<b>Assessment No:</b>
<b>Date: March 2022</b> <b>Updated 11 May 2022</b>	<b>Assessed by: M McKay</b> <b>Signature:</b> <i>Morven McKay</i>	<b>Location: Cults Primary School</b>	<b>Review date:</b> <b>Ongoing until refreshed guidance</b>

<b>What has the potential To cause harm (hazards) and what harm might result?</b>	<b>Who and how many people might be at risk?</b>	<b>What measures are already in place?</b>	<b>Severity</b>	<b>Likelihood</b>	<b>Risk rating</b>	<b>What further action (s) needs to be taken to reduce risk</b>	<b>By whom and by what date</b>
COVID-19 infection	Pupils, staff and visitors	<p><b>Hand and cough hygiene</b> Hand washing poster on displays at sinks.</p> <p>Hand hygiene practices in place: 1. soap and hot water 2. soap and cold water 3. 60% alcohol hand sanitiser</p> <p>Wash hands for at least 20 seconds:  <ul style="list-style-type: none"> <li>• Before leaving home</li> <li>• On arriving at work or other premises</li> <li>• After using the toilet</li> <li>• After breaks</li> <li>• Before food preparation</li> <li>• Before eating any food, including snacks</li> <li>• Before leaving work</li> <li>• On arrival at home</li> </ul> </p>	3	3	9	All staff / service users will apply hand sanitiser on entry at reception. All learners will apply sanitiser prior to entering the building. Where hand washing facilities are limited, hand sanitiser will be provided.	All stakeholders Ongoing



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		<p>Respiratory and cough hygiene measures in place (cough into crook of elbow, dispose of used tissues)</p> <p><b>Physical distancing</b> No requirement for physical distancing, however, physical distancing in classrooms for pupils and staff areas will be supported. Distancing required when mask not donned. The wearing of face coverings will not be mandatory, but it will remain encouraged in indoor communal areas in line with the workplace guidance. Individuals who wish to wear a face covering within the school building will be supported to do so</p> <p><b>Drama, music, dance and PE</b> Enhanced hygiene and ventilation in place</p> <p><b>Soft furnishing</b> Should be cleaned if visibly contaminated or if groups of</p>				<p>Two staffroom areas to remain until no physical distancing required. Staggered break and lunchtimes will be reviewed in line with guidance.</p> <p>All soft furnishings reinstated throughout the building.</p>	<p>All staff Daily</p> <p>Support staff Weekly</p>



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		<p>children change during the day, on a sessional basis</p> <p>Soft furnishings used by a child who shows COVID-19 symptoms should be removed and laundered at the highest recommended temperature</p> <p>Children can bring in toys from home, but these should be cleaned if visibly contaminated or shared with other children</p> <p><b>Face coverings</b> From 18.4.22 the wearing of face coverings will not be mandatory but will remain encouraged in indoor communal areas in line with the workplace guidance. Anyone who wishes to wear a face covering within school will be supported to do so</p> <p><b>Ventilation</b> CO2 monitors in place. School process for opening windows and doors to be followed</p>				<p>Fluid resistant face masks continue to be provided and worn by all adults, who are not exempt.</p> <p>Recording of all learning and teaching spaces for CO2 continues on a weekly / ongoing basis. Data submitted to ACC each</p>	<p>All adults Ongoing</p> <p>S Clark Daily and ongoing</p>



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						week.	
Contaminated surfaces	Pupils, staff and visitors	<b>Environmental cleaning</b> Regular surface cleaning of schools and school transport	3	3	9	Janitor continues twice daily touch point cleaning and recording.	Janitor Twice daily
Aerosol generating procedures and close personal care	Pupils, staff and visitors	PPE to be worn (FRFM, gloves, apron, eye protection) as required	3	3	9	PPE remains available for intimate care and disposal bins to continue to be used.	When required
Staff and pupils on the Highest Risk List	Pupils, staff and visitors	Individual risk assessment to be carried out  Distance Aware Scheme supported in schools	3	3	9	Individual risk assessments remain in place for colleagues who require and are reviewed and updated regularly	As required and dependant on individual circumstances
Transmission of virus from infected persons	Pupils, staff and visitors	<b>Self-isolation</b> Arrangements should be in place to support staff or pupils who need to self-isolate  Staff and pupils are required to self-isolate if they:  <ul style="list-style-type: none"> <li>• have symptoms of COVID-19, whether they feel unwell or not</li> <li>• have tested positive, even if</li> </ul>	3	3	9	Twice weekly testing is no longer required.  Importance of all stakeholders to not attend school or workplace if unwell.  Restrictions of staff movement between establishments has been lifted.	All Ongoing



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		asymptomatic <ul style="list-style-type: none"> <li>are required to self-isolate for any other reason in line with the requirements set out on NHS Inform</li> </ul>					
Symptomatic children and adults in the setting	Pupils, staff and visitors	Staff should isolate and travel directly home.  Children should be collected by parent or guardian	3	3	9		
Outbreak	Pupils, staff and visitors	No requirement to report cases. If outbreak discovered, advice and guidance will be provided by Public Health Scotland	3	3	9	Low risk letters will cease to be issued	From 1.4.22