

MINUTES

Cults Primary School PTA AGM Meeting

Wednesday 11th September 2019, 6.30pm-8.30pm. Meeting called to order by Freia Henery

In Attendance

Freia Henery – Outgoing Chair (FH)

Jane Setter – Outgoing Treasurer (JS)

Shona Hamilton- Outgoing Secretary (SH)

Jennifer Eaton- Incoming Chair (JE)

Gillian Stewart- Incoming Treasurer (GS)

Michelle Bergin- Incoming Secretary (MB)

Ms Morven McKay- Cults Primary School Acting Head Teacher (MM)

Mrs Susan Clark- Pupil Support Assistant (SC)

Fay Bruce Dunbar (FBD)

Jan Mackintosh (JM)

Paula Sanchez- Robertson (PS)

Nicola Butler (NB)

Saratu Mamman (SM)

Apologies

Kath Renwick – P4D Class Representative

Alessandra D'Alessandria De Bone- 200 Club (ADB)

Introductions

All attendees introduced themselves and AGM commenced

Financial Summary 2018/2019

JS spoke through the financial summary of the year. She advised that the bank account currently had a balance of £19,000. Over the last year the main expenditure was on the school playground, where £13,947 was spent. £3,000 was donated to playing fields for repairs, strips were purchased for the netball club and £6,000 was paid for a new screen and projector for the school dining room. The money raised from the school fair was to go towards new chrome tablets for the school. £10,000 was raised as a result of the school summer fair.

JS advised that the new PTA should spend the funds in the bank account but always keep a contingency of £4,000 to cover costs incurred over the year for fundraising activities.

JS advised that the 200 club had £4,000 in the bank. The plan was to use this money to replace the water fountains in the school.

In 2019, the school received a £5,000 grant from the Aviva Community Fund. This money is to be used to upgrade the kitchen facilities. SH advised that the school has the opportunity to apply to this fund every year and that she would be happy to continue to support the application from Cults Primary School.

JS advised that the Santa Run, Scholastic Book Club and School Discos do not make a profit for the school, however they are fun activities that bring the community together and the Scholastic Book Club generates free books for the school.

The target for last year was £15,000.

New PTA Committee Assignment

FH provided a summary of her time as Chair and commenced the assignment of the new committee.

JS nominated GS as Treasurer and this was seconded by FBD

FH nominated JE as Chairperson and this was seconded by MB

JE nominated MB as Secretary and this was seconded by GS.

The new PTA Committee thanked the outgoing committee for all of their hard work over the last two and a half years. And acknowledged their achievements.

Ms McKay Overview of School Requirements

The new PTA Committee asked MM to talk the attendees of the meeting through the requirements of the school and what the current funds from the PTA are to be used for. MM advised the following:

- 40 Chrome Tablets will be purchased with 2 buses for charging and storage. These are suitable for additional support needs;
- The Aviva kitchen is still to be installed. This is planned for the October holidays. This is really important for the school as it feeds into the health and wellbeing of the pupils and helps develop important life skills. The vision is to have a kitchen in each unit.
- The AV rooms were upgraded over the summer and are really nice working space for the children. 3 out of the 4 walls have been shelved and the school would like to capitalize on the space and put smart boards/projectors into the rooms to allow them to be used as additional teaching space. SH advised that she had a spare projector that could be utilised by the school.
- The PTA has agreed to pay for buses to take all of the school children to Aberdeen Science Centre. MM advised that she was excited about this as all of the children in school can participate. The session will explore forces and motion, which ties in with my scientific world. This will take place for 2-3 weeks in November.

Fundraising Ideas

A number of fundraising ideas were raised at the meeting, these included:

- Multiple bake sales throughout the school at different points in the year;
- Christmas Fair- JS advised that this was labour intensive, with not much profit;
- Movie Night at the school- Sell popcorn and treats;
- ALDI Fundraising- If you spend over £30, you get stickers to stick to a sheet and you are awarded prizes as a result. MB to look into the prizes;

- Evening Express- Community Initiative- boxes in school, Sainsbury's. Tesco and Keystore to collect tokens to help win a share of £10,000;
- New PTA advised that they would like to look at purchasing the staff a proper coffee machine. JE/MB to look into costings;
- Ragbag- FBD advised that we have been provided with a larger collection bin;
- Reverse Calendar- It was suggested that for the month of December, we ask the children to bring in things that the school need;

200 Club

ADB advised that to date we have sold 93 of the 200 numbers available. She has requested that we send a message to the class reps to try and get more numbers sold. MB has said she will do this. She also requested a table at the open evening. MM agreed to this.

AOB

JE advised that she had been contacted by Mrs Gilbrand regarding the donation of winter coats, hats, scarves, gloves and shoes. MM advised that she would speak to Head Teachers at a few schools and see about implementing this in November.

Date of next Meeting

The next meeting will be the AGM, which is scheduled for the 19th November 2019 at 7pm.

The meeting closed at 8.30pm.