

CULTS PRIMARY SCHOOL PARENT COUNCIL MEETING

Tuesday 23rd January 2018, 7-9pm

Red Unit, Cults Primary School

Attendees:

Gillian Stewart, Katherine Hulme, Idris Yamusa, Mark Raistrick, Sonya Angus, Phillipa Smith, Andrew Hunt, Tiana Walker, Katrina Stewart, Iain Mearns, Caroline Johnstone, Morven McKay

Apologies:

Agenda items	Updates and discussions	Action
1.	<p>Welcome and Apologies Iain Mearns (Chair) welcomed attendees to the meeting</p>	
2.	<p>Previous minutes were approved</p>	
3.	<p>1. School Estates</p> <ul style="list-style-type: none"> • Andrew Jones (Service Manager Assets and Finance) from Aberdeen City Council (ACC), attended the meeting to provide an update on future school estate planning for Cults Primary • Finance is in place for the construction of a permanent modular extension to the school. This will hold 2 classes and be appended to the green unit. (Work to take place over the summer holidays 2018 to avoid any disruption). The work will also include alterations to the audio-visual units and changes to the reception layout • There is recognition that the school is operating at capacity and facing acute pressures because of this, longer term planning is underway to address the continued growth in the school roll <p>2. Head Teacher Update</p> <p>Staffing</p> <ul style="list-style-type: none"> • We welcome Miss Elaine Macrae to P2. Like most schools, we are experiencing some challenges re-staffing currently and it is anticipated these may well continue throughout the term. PT /DHT post still with HR. • Absences due to sickness impacting – long and short term, both PSA and Teacher and will have maternity leaves coming up too. Contingency plans in place, however this will impact on management capacity and/or support for pupils. School office still temporary arrangement <p>Anti-bullying policy</p> <ul style="list-style-type: none"> • Being reviewed in line with most recent ACC/Respectme guidance. Pupils have been involved in review of policy and drafting of pupil leaflet. Draft to go on website for comment. Focus group invited to meet with HT/DHT to discuss <p>Recent visit from Tom Renwick</p> <ul style="list-style-type: none"> • Highly respected expert in developing core numeracy skills recently visited and worked with P2 and P4 year groups and delivered staff CPD training last week. We have some of the resources in school and staff are now keen to add to these 	

- Council reorganisation is moving forward and new structures/posts beginning to be put in place. First and second tier posts have been established and job matching process undertaken. Will be moving onto the third tier. Implications for e.g. recruitment of admin staff in schools as current freeze on admin posts pending redeployments

QIO Focus Visit

- QIO Focus visit to take place on 31st January 2018. QIOs and a HT to visit classes with focus on learning, teaching and assessment. We have also identified curriculum as a focus area to get feedback on. Normal working day for all in school. We will receive feedback following the visit, although due to number of classes not until the following week

3. Grounds Team (led by Julie Baghurst)

- Proposed designs in playground for creation of quiet/ sensory area in front of green unit.
- **Team to visit Papillion Landscape Design in February to discuss and look at materials for project**
- **Proposals to reinstate playground markings (hopscotch, number snakes, netball etc)**
- Cults/Countesswells Active Woodland Group are investigating whether they can access funding to develop a safe, accessible path alongside the church car park
- Enthusiastic volunteers are always welcome to come along to the school grounds meetings (another one of which is to be held imminently - keep an eye on your group call messages). A large chunk of fundraising has been secured for the project and volunteers can help with a variety of tasks from injecting fresh enthusiasm and ideas into the group to practical tasks like painting/ clearing areas
- The rear of the gym hall is need of attention suggestion that we might go for a "New Art' mural as seen in Aberdeen city centre
- **Parents within the parent council are also beginning to engage with Nuart** <http://2018.nuartaberdeen.co.uk> as we consider of a new façade for the exterior of the sports hall. AH/IM to report back at next meeting
- Please email pccultsprimary@aberdeen.npfs.org.uk if would like to be involved with any of these enhancements

JB

JB

AH/IM

4. Travel Team (needs a leader)

- The travel team requires a volunteer to lead it
- Peripheral road still has issues with verge parking
- Lollipop Officer is currently in a location that is different from previous and does not appear to be as effective as where she used to be located, however this is the designated location for the crossing
- Double yellow lines on perimeter road is considered a priority project for ACC Roads services team, however with the recent adverse weather, a sustained period of milder weather is needed to complete this work

5. Internet Safety Evening - Digital Parenting

- The Parent Council are proposing to host a digital parenting seminar sometime in the last two weeks of March with Paul Hay, a trainer & director from a company that specialises in empowering parents on internet safety

	<ul style="list-style-type: none"> • This will give us an opportunity to come together to discuss issues in relation to our children's safe use of the internet. More information will be available in due course • Create and distribute promotional posters to all schools in ASG catchment and manage seating allocation <p>6. Volunteers</p> <ul style="list-style-type: none"> • Parent expertise is required across a number of areas in the school including <ul style="list-style-type: none"> • Injecting fresh ideas and enthusiasm into our road safety group • Ordering/ maintaining road safety banners around the school (termly) • Helping plan events such as the school Summer Fair or themed seminars for parents • Providing expertise/ materials on grounds development • We would love to see more parents at the Parent Council. If you would like to find out more contact us on pccultsprimary@aberdeen.npfs.org.uk, attend one of the Parent Council meetings or PTA meetings (both held 4x a year) or catch your parent representative 	IM
4.	<p>Any other business</p> <ul style="list-style-type: none"> • General discussion on Parent Council focus areas with suggestions that we might bring in speakers to address the following: mental health issues, policing in Cults, Sport Aberdeen, internet safety • Techfest was also discussed • The Parent Council website requires updating, PC to feedback on updates required by next meeting • The Parent Council proposed outdoor noticeboards near the main entrance into the playground. This will give us another opportunity to share PTA and PC information with all parents • Since the meeting the Parent Council have worked with Susan Clark within the school to purchase 2 exterior notice boards to help promote activities and encourage participation from more - one for the PTA and one for the PC. These will be erected soon by the friendship bench. 	IM KS
5.	<p>Future Parent Council Meeting Dates 2018</p> <p>Wed 21 Mar 2018 Tues 22 May 2018 Tues 18 Sep 2018 AGM Tues 30 Oct 2018</p> <p>Dates of the next PC meeting:</p> <ul style="list-style-type: none"> • March 21st 7-9pm in parallel with the Internet Safety Evening • Meeting will need to touch on committee formalities, however the meeting will be devoted to the topic of "Internet Safety for our Children" with guest speaker Paul Hay. • A poster session will allow parents to learn from and discuss how parents can support their child's learning as the ACC promote their new "Parental Involvement and Engagement Strategy" 	IM/CJ

	<p>Any parent of a child at Cults Primary/ Nursery is very welcome to attend any Parent Council meeting</p>	
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The Parent Council can be contacted on: PCCultsPrimary@aberdeen.npfs.org.uk

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