## **CULTS PRIMARY SCHOOL PARENT COUNCIL**

### **AGM**

# Monday 7<sup>th</sup> September 2015

### Staff Room, Cults Primary School

#### Attendees:

Rachel Soplantila (Chair), Sonya Angus (VB) Vice Chair, Denise McDougall (DMc), Hannah Mearns (HM) (Minutes), Helen Kennedy (HK), Julie Simpson (JS), Alison Murray (AM), Emma Gillibrand (EG), Shona Hamilton (SH), Morven Mackay (MM) Depute Head Teacher, Caroline Johnstone (CJ) Head Teacher, Mary McCallum (MMc), Gillian Broadbent (GB), Louisa Dunn (LD), Tiana Walker (TW) Treasurer, Vannin Bloch (VB).

Apologies: David McClure, Donna Cuthill, Katharine Haque, Marie Gilbert, Phillippa Smith.

Agenda items	Updates and discussions	Action
1.a	Welcome and Apologies	RS
1.b	Previous Minutes Review and agree/accept.  Acceptance of minutes from previous meeting and AGM.	RS HK
2.	Chair Presentation, with thanks to all who have contributed over the last year.	RS
3.	Head Teacher Presentation	CJ
4.	1. Lining Up - Green and Blue Units  Parents reporting that their child finds the morning line up daunting and, at times, challenging.  Difficulty in finding a way through the bottleneck of parents. Parents need to physically take their child up to the line, causes more congestion.  Noise and congestion in the line. Difficulties in hearing the teacher.  Uneven ground, particularly challenging for children with mobility difficulties. Parents observed and commented on the positive, calm lines for P4/5's during the recent building work, particularly noted was the way teachers walked up and down the lines, greeting the pupils. Lining up in the playground provides more space, parents at a safe distance, increased teacher-pupil interaction.  Action - CJ to discuss with Staff at next Staff Meeting.  Circen Unit Carpet  To protect the new carpet in the Green Unit, all Green Unit pupils now change into indoor shoes. Initiative started last term, P2's now change as part of daily routine. Some classes have made shoe mats.  Currently, pupils wear gym shoes as indoor shoes. Outdoor shoes used for playtime. Parents may wish to provide a more supportive shoe during school time. Children can wear school shoes inside and change into trainers/wellies for outside.  Action - CJ to review details with Staff at Staff Meeting then all Green unit parents will be notified.	RS

5.	Treasurer Report - Tiana Walker	TW
	The Parent council is not a fundraising organisation and receives its only source of income from Aberdeen City Council (ACC). The award from ACC is based upon the size of the school roll.	
	As stated in the Scottish Schools (Parental Involvement) Act 2008 Team 11, the administrative allocation made by the Authority is to enable the parent Council to operate, including catering for meetings and babysitting. At the last AGM the allowance for a babysitter to allow members to attend meetings has been set at £20.	
	The last set of accounts was issued from 1st June 2013 to the 31st of May 2014, however the recent guidance from ACC now specifies the accounts be submitted with the financial running from the 1st April to the 31st March, and as such the period from the 1st June 2014 to the 31st March 2015 replicates the books from the last financial year.	
	<ul> <li>Few transactions this financial year: (AGM Catering. Babysitting outgoing. Money from ACC incoming)</li> <li>Cults Primary School and Nursery Parent Council Balance: £2,001.33</li> <li>A sum of £1000 has been subsequently funded to the school for the provision of transport/parking signage and leaflets associated with the Travel Team efforts. The signs have now been installed.</li> </ul>	
	Treasurer Report seconded.	НМ
6.	PC membership:  New members were elected onto Parent Council as follows: Katharine Haque Denise McDougall Shona Hamilton Marie Gilbert Emma Gillibrand Julie Simpson  Existing members of Parent Council continuing support: Committee Rachel Soplantila - Chair Sonya Angus - Vice Chair Tiana Walker – Treasurer Phillippa Smith/ Hannah Mearns - Secretaries  Louisa Dunn David MacClure Helen Kennedy Alison Murray Vannin Bloch Anna Louise Owen Derek Murray Michael Wade Kalpa Tan	RS/ALL
	Next PC MEETING Monday 9th November 7 – 9 pm, Staff Room  Any parent of a child at Cults Primary/ Nursery is very welcome to attend any Parent Council meeting. (The Parent Council can be emailed at PCCultsPrimary@aberdeencity.gov.uk)	